

Installers Responsibly:

It is the responsibility of all technicians hired by Communications Laboratories, Inc. to read and understand all materials presented via email or made available on the Comlabs website at www.comlabs.com. All technicians are required to fill out the site completion form in its entirety, legibly and accurately while on site. If possible, technicians may fax this form to the Comlabs Logistics Administrator at our corporate offices while on site, or, if not possible, fax it no later than 24 hours from the completion of the installation. Additionally, Communications Laboratories requires that installers provide digital pictures of all work completed within 1 business day from the installation.

Technician invoices will be processed within 10 business days from when both the Site Completion form and all site pictures are on file with Communications Laboratories.

Rate of Pay:

Comlabs' current rate of pay is \$425 for a complete receive only install, \$650 for a Via Sat install, and \$65/hr (\$.35/mile) on repairs. Comlabs will pay \$300 for an installation without a computer, and \$175 for a computer only installation. For complete installations, Communications Laboratories will supply computers with PCI receiver cards or stand-alone receivers, Cat 5 cable (if needed), the non-penetrating roof mount (or mount indicated by the site survey), LNB, dish, and Az/EI. Technicians will need to supply the ballast (weight), #8 stranded grounding wire, grounding materials, and up to 250ft of RG 6 cable. Any materials needed for repair would be sent directly to the site. Materials needed for mounting that were not supplied may be reimbursed, you can contact Comlabs logistics for specifics.

Additional and Incidental Items:

If a technician discovers additional materials that are needed for a particular site, or anything that will require an additional charge, please contact the Comlabs Logistics at 321-409-9898 option 2 immediately to obtain authorization. **Do not make any additional purchases or charge any additional work hours without first informing Comlabs.** Should such a case arise, Communications Laboratories reserves the right not to compensate the technician in question for any work or materials not given specific approval. For all additional items that are approved, technicians must provide receipts to Comlabs via fax in order to receive reimbursement. The technician will also need to fully document the additional time and/or materials fully on the site completion forms.